

NOTICE OF REQUEST FOR STATEMENTS OF QUALIFICATIONS
FOR ENGINEERING SERVICES

The **Town of Upton, Wyoming** is in the process of obtaining Statements of Qualifications from qualified architectural/engineering firms detailing the firms' qualifications, technical expertise, management and staffing capabilities, references, and related prior experience. Required professional services will include but are not limited to preliminary engineering services, design- and construction-related services, preparation of bidding and contract documents, participation in the evaluation of bids received, and monitoring and inspection of construction activities to ensure compliance with plans and specifications associated for the **Town of Upton Water & Sewer Replacement Project conducted in three phases. This project is preliminarily estimated at \$12,332,250.00, +/- variable expenses over the project timeframe.**

Phase I: Cedar & Sixth Avenue, Birch Street, East Highway 16 and Whitetail/Redwood

Phase II: Water Transmission, Wyoming/Montana

Phase III: First Street

Procurement of said services will be in accordance with elements of the procurement process in 40 U.S.C. § 1101-1104. Qualified firms/candidates interested in being considered for this project must submit **3 (three)** copies each of: (1) letter of interest; (2) statement of qualifications and experience of staff persons who will be involved with the project; (3) references; and (4) related prior experience. Submit the requested information to **Attn: Kelley Millar, PO Box 203, 725 2nd Street, Upton, WY 82730**; no later than **3:00 p.m. Mountain Time on Tuesday, February 29, 2024** in order to receive consideration. Please reach out to **Kelley Millar, Clerk/Treasurer or Mark Lindstrom, Superintendent** with questions about the project at 307-468-2441.

Attention is directed to the fact that the proposed project(s) may be undertaken with a variety of Federal and state funds **including, but not limited to State Revolving Funds and American Rescue Act Funds** and that all work will be performed in accordance with the regulations issued by such agencies and the State of Wyoming pertaining thereto.

The Town of Upton shall evaluate the statements of qualifications and performance data and other material submitted by interested firms and select a minimum of three firms which, in their opinion, are best qualified to perform the desired services. Interviews with each firm selected shall be conducted, which may include discussions regarding anticipated concepts and proposed methods of approach. The Town of Upton shall rank, in order of preference, these three professional firms deemed to be the most highly qualified to provide the services required and shall commence scope of services and price negotiations with the highest qualified professional firm for engineering services.

Kelley Millar, Clerk/Treasurer
Town of Upton

Publish February 8th, 15th, and 22nd, 2024