

TOWN OF UPTON AGENDA
FOR REGULAR COUNCIL MEETING
August 13, 2024

1. **CALL TO ORDER**-7:00 p.m., PLEDGE OF ALLEGIANCE
2. **APPROVAL OF CONSENT ITEMS** (regular business items that occur at each meeting):
 - A. Minutes of the July 9, 2024 regular meeting as published.
 - B. Claims for August to date.
 - C. Claims paid in July (utility payments, payroll, approved grant expenses)
(ask if the Council would like anything removed from the Consent Agenda, motion/second for action-no discussion, one motion will suffice for all items)
 - D. Claim(s) from the Upton CoOp & Weston County Gazette (Councilman J Watt & Mayor N Trandahl recused)
 - E. Claim from Tiffany & Justin McMillan (Councilman T McMillan recused)
3. **PUBLIC REPORTS/COMMENTS**
 - A. John Ryan-Speeding and plan to address
 - B. Upton Golf Association Report
 - C. Other
4. **UNFINISHED BUSINESS**
 - A. Senior Center meals contract options-
 - B. Other
5. **NEW BUSINESS**
 - A. @ approximately 7:15 p.m. open a Budget Amendment Hearing for curing end of year expenditures from FYE 2024 in the following particulars:
 - a. Increase the General Fund Budget by \$22,944.62 by budgeting \$22,944.62 from General Fund Cash Reserves. The monies will be used for inflationary overages in General Government in the amount of \$11,475.88, Court in the amount of \$2,567.36, Streets in the amount of \$7,749.44, Senior Housing in the amount of \$1,121.88 and Municipal Gun Club in the amount of \$30.06. (Both Senior Housing and the Municipal Gun Club expenditures have been reimbursed to date. General Government and Streets have internal transfers in the amount of \$2,120.60 and \$27,828.73, respectively, affecting the bottom line of those department budgets.)
(open hearing, ask for staff input, ask for public comment, close hearing; motion/second to consider proposed amendment, ask for staff input, ask for public comment, call for action)
 - B. @ approximately 7:30 p.m. open a Public Hearing regarding the sale of assets in the electrical distribution system and an easement related to the existing substation as economic development.
(open hearing, ask for staff input, ask for public comment, close hearing, motion/second to consider draft agreement of asset sale, call for action)
 - C. Resolution No. 13, 2024-Cemetery Lot Fee Increase
(motion/second to open discussion, ask for staff input, ask for public comment, call for action)
 - D. Consideration of Change Order No. 2 from Timberline Services, Inc. for the Montana Avenue Project for a decrease in total contract price of \$0.03 for a final price of \$390,965.22. This change order reconciles the project to complete.
(motion/second to open discussion, ask for staff input, ask for public comment, call for action)
 - E. Consideration to award the Transfer Station bid to the qualified apparent low bidder. Bids were opened 8/9/2024 at City Hall by Mayor Trandahl and Clerk/Treasurer Millar.
(motion/second to open discussion, ask for staff input, ask for public comment, call for action)
 - F. Consideration of a Malt Beverage Permit request from Toni Gipson with the Upton Arena for an event to be held on Saturday, September 28, 2024 at the Upton Rodeo Grounds.
(motion/second to open discussion, ask for staff input, ask for public comment, call for action)
 - G. Workshop:
 - a. Ordinance updates: set a date?
 - H. Policies:
 - a. Cemetery Plot Policy
 - b. Special Events Permit Policy
(these are review only, no changes proposed)
 - I. Other
6. **REPORTS**
 - A. Chief of Police
 - B. Fire Chief
 - C. Superintendent
 - D. Clerk-Treasurer
 - E. City Attorney
 - F. Council

G. Mayor

7. **ADJOURNMENT**