

**TOWN OF UPTON AGENDA
FOR REGULAR COUNCIL MEETING
July 9, 2024**

1. **CALL TO ORDER**-7:00 p.m., PLEDGE OF ALLEGIANCE
2. **APPROVAL OF CONSENT ITEMS** (regular business items that occur at each meeting):
 - A. Minutes of the June 11, 2024 regular meeting as published.
 - B. Claims for June to date.
 - C. Claims paid in May (utility payments, payroll, approved grant expenses)
(ask if the Council would like anything removed from the Consent Agenda, motion/second for action-no discussion, one motion will suffice for all items)
 - D. Claim(s) from the Upton CoOp & Weston County Gazette (Councilman J Watt & Mayor N Trandahl recused)
3. **PUBLIC REPORTS/COMMENTS**
 - A. Upton Golf Association Report
 - B. Other
4. **UNFINISHED BUSINESS**
 - A. Further discussion regarding the purchase agreement between the Town of Upton and Black Hills Power, Inc. from May 14, 2024.
 - B. Cemetery Fees Discussion, continued.
 - C. Other
5. **NEW BUSINESS**
 - A. @ approximately 7:15 p.m. open a hearing regarding the suspension of the liquor license currently issued to Oddette Inc., dba Cowboy Bar
(open hearing, take staff comment regarding compliance failures memo, ask for public comment, close hearing; motion/second for action to take (if any) as recommended by staff, attorney, etc., call for action on the motion if one is made)
 - B. Senior Center meals contract options
 - C. Consideration of Change Order #2 for the Highway 16 Project reconciliation for a decrease of \$4,290.82 in the total price and Change Order # 4 for the 6th Street Project reconciliation for an increase of 19,689.87 in the total price. Both projects are completed, and notice has been published.
(motion/second to open for discussion, ask for staff input, ask for public comment, call for action)
 - D. Consideration of Resolution No. 12, 2024-Landfill Utility Rates Only
(motion/second to open for discussion, ask for staff input, ask for public comment, call for action)
 - E. Consideration to move the September 10, 2024 regular meeting to September 9, 2024 to accommodate the Clerk/Treasurer & Deputy's schedule for WAMCAT's extended institute.
(motion/second to open for discussion, ask for staff input, ask for public comment, call for action)
 - F. Consideration to hold a Budget Amendment Hearing for curing end of year expenditures from FYE 2024 in the following particulars:
 - a. Increase the General Fund Budget by \$22,944.62 by budgeting \$22,944.62 from General Fund Cash Reserves. The monies will be used for inflationary overages in General Government in the amount of \$11,475.88, Court in the amount of \$2,567.36, Streets in the amount of \$7,749.44, Senior Housing in the amount of \$1,121.88 and Municipal Gun Club in the amount of \$30.06. (Both Senior Housing and the Municipal Gun Club expenditures have been reimbursed to date. General Government and Streets have internal transfers in the amount of \$2,120.60 and \$27,828.73, respectively, affecting the bottom line of those department budgets.)
The proposed hearing would be held at approximately 7:15 p.m. during the regular meeting to be held on August 13, 2024.
 - G. Consideration of a Malt Beverage Permit to be issued to Toni Gipson with the Upton Arena Group for Friday, July 19 from 4 p.m. to 10 p.m. and Saturday, July 20, 2024 from 10 a.m. to 6:30 p.m.at the Upton Rodeo Grounds.
(motion/second to open discussion, ask for staff input, ask for public comment, call for action)
 - H. Consideration of an Open Container Permit to be issued to Toni Gipson with the Upton Arena Group for Friday, July 19, 2024 from 4p.m. to 10 p.m. and Saturday, July 20, 2024 from 10 a.m. to 6:30 p.m.
(motion/second to open discussion, ask for staff input, ask for public comment, call for action)
 - I. Consideration of Change Order No. 1 for Timberline Services, Inc. for the Montana Avenue project for an increase of \$42,918.07 and 4 additional working days with final completion set for July 23, 2024. This increase will not change the contract price as it will be paid from the Force Account for the project.

(motion/second to open discussion, ask for staff input, ask for public comment, call for action)

- J. **Executive Session** as per W.S. 16-4-405 (ii) To consider the appointment, employment, right to practice or dismissal of a public officer, professional person or employee, or to hear complaints or charges brought against an employee, professional person or officer, unless the employee, professional person or officer requests a public hearing. AND (ix) To consider or receive any information classified as confidential by law.
- K. Other

6. REPORTS

- A. Chief of Police
- B. Fire Chief
- C. Superintendent
- D. Clerk-Treasurer
- E. City Attorney
- F. Council
- G. Mayor

7. ADJOURNMENT