

**TOWN OF UPTON AGENDA  
FOR REGULAR COUNCIL MEETING  
January 7, 2024**

1. **CALL TO ORDER**-7:00 p.m., PLEDGE OF ALLEGIANCE
2. **ANNUAL APPOINTMENTS**
  - A. Vice Mayor:
  - B. Attorney:
  - C. Municipal Judge:
  - D. Financial Institutions: First Tier Bank, Wyoming CLASS Fund, Wyoming Government Investment Fund, PEAKS Investments, First Northern Bank, Pinnacle Bank
  - E. Official Newspaper: Weston County Gazette
  - F. Commissioner Appointments:
    - i. General Government-
    - ii. Public Safety-
    - iii. Water & Sewer-
    - iv. Streets & Landfill-

**(ask for motion/second to open discussion, ask for staff input, call for action on all or each separately)**
3. **APPROVAL OF CONSENT ITEMS (regular business items that occur at each meeting):**
  - A. Minutes of the December 12, 2023 regular meeting as published.
  - B. Claims for January to date.
  - C. Claims paid in December (utility payments, payroll, approved grant expenses)  
**(ask if the Council would like anything removed from the Consent Agenda, motion/second for action-no discussion, one motion will suffice for all items)**
  - D. Claim(s) from the Upton CoOp & Weston County Gazette **(Councilman J Watt & Mayor N Trandahl recused)**
4. **PUBLIC REPORTS/COMMENTS**
  - A. EMS-Georgina Ashby
  - B. Hazardous Waste Day-Caleb Carter, WCNRD
  - C. Economic Development Update-Rusty Bell, Office of Economic Transformation
  - D. Other
5. **UNFINISHED BUSINESS**
  - A. Consideration of Ordinance No. 5, 2023-Vacation of Half Street for the second reading  
**(motion/second to open discussion, ask for staff input, ask for public comment, call for action with any amendments to the original motion/second as necessary)**
  - B. Bid Opening for Freightliner and trailer-minimum bid accepted \$6,000.00  
**(open bids received, read each bid received, motion/second to select a winning bid or reject all bids, ask for public comment, call for action)**
  - C. Other
6. **NEW BUSINESS**
  - A. Consideration of Resolution No. 1, 2024- MRG Application for Water Transmission Line in the amount of \$409,422.00, total project \$545,895.00 with \$136,473.00 from local funds.  
**(motion/second to open discussion, ask for staff input, ask for public comment, call for action)**
  - B. Consideration of Resolution No. 2, 2024-Weston County Natural Resource District Tree Grant Application in the amount of \$500.00.  
**(ask for motion/second to open discussion, ask for staff input, ask for public comment, call for action)**
  - C. Consideration of Resolution No. 3, 2024-Upton Economic Development Board Matching Funds Grant Application in an amount up to \$600.00.  
**(ask for motion/second to open discussion, ask for staff input, ask for public comment, call for action)**
  - D. Consideration of Change Order No. 1 from Hot Iron, Inc for the Highway 16 Water Crossing project in the amount of \$4,701.47 for a manhole replacement to be charged against the Force Account line item resulting in no change to the original contract price.  
**(ask for motion/second to open discussion, ask for staff input, ask for public comment, call for action)**
  - E. Consideration to hold Liquor License hearing at 7:30 p.m. on Tuesday, February 13, 2024 for the following renewals and one new restaurant liquor license:
    - a. ITT Services dba Irontown Tavern-not received
    - b. Oddette, Inc dba Cowboy Bar-not received
    - c. Western Royalties, Inc dba Sunset Amigos-not received
    - d. Restaurant license application out but not received at this time**(ask for motion/second to open discussion, ask for staff input, ask for public comment, call for action)**
  - F. Consideration of agreement for Design & Permitting for the Water Transmission Line project in the amount of \$54,590.00.

**(ask for motion/second to open discussion, ask for staff input, ask for public comment, call for action)**

G. Policy:

- a. UPTON 007-Investment Policy with FYE 2024 Acknowledgement
- b. UPTON 037-Conflict of Interest Policy with FYE 2024 Acknowledgement
- c. UPTON 042-Overweight Permit Policy
- d. UPTON 043-Meeting Attendance by Electronic Means

**(ask for motion/second to open discussion, ask for staff input, ask for public comment, call for action)**

H. Set next Quarterly All County Government meeting date, topic, location

I. Other

**7. REPORTS**

- A. Chief of Police
- B. Fire Chief
- C. Superintendent
- D. Clerk-Treasurer
- E. City Attorney
- F. Council
- J. Mayor - Executive Session: Personnel WS 16-4-405 (a) (ii)

**8. ADJOURNMENT**