

**TOWN OF UPTON AGENDA
FOR REGULAR COUNCIL MEETING
November 12, 2024**

1. **CALL TO ORDER**-7:00 p.m., PLEDGE OF ALLEGIANCE
2. **APPROVAL OF CONSENT ITEMS** (regular business items that occur at each meeting):
 - A. Minutes of the October 8, 2024 regular meeting and the October 11, 2024 special meeting as published.
 - B. Claims for November to date.
 - C. Claims paid in October (utility payments, payroll, approved grant expenses)
(ask if the Council would like anything removed from the Consent Agenda, motion/second for action-no discussion, one motion will suffice for all items)
 - D. Claim(s) from the Upton CoOp & Weston County Gazette (**Councilman J Watt & Mayor N Trandahl recused**)
3. **PUBLIC REPORTS/COMMENTS**
 - A. Audit report, Abbey Hagerman-ClingerHagerman
 - B. Other
4. **UNFINISHED BUSINESS**
 - A. Consideration of Ordinance No. 2, Series 2024-Black Hills Energy Franchise Agreement, third reading
(motion/second to open discussion, ask for staff input, ask for public comment, call for action)
 - B. Consideration of Ordinance No. 3, Series 2024-Charter Communications Franchise Agreement, third reading
(motion/second to open for discussion, ask for staff input, ask for public comment, call for action)
 - C. Other
5. **NEW BUSINESS**
 - A. @ approximately 7:15 p.m. Open a Budget Amendment Hearing to consider amending the Town of Upton FYE 2025 budget in the following particular:
 - a. Increase the General Fund Budget by \$38,977.00 by budgeting General Fund Reserves in the amount of \$38,977.00. The monies will be used for compensation for Deputy Shell after earning a Certified Municipal Clerk designation in the amount of \$977.00 and for repairs to the roof at City Hall in the amount of \$38,000.00.
 - b. Increase the Water Fund Budget by \$414.00 by budgeting Water Fund Reserves in the amount of \$414.00. The monies will be used for compensation for Deputy Shell after earning a Certified Municipal Clerk designation.
 - c. Increase the Sewer Fund Budget by \$414.00 by budgeting Sewer Fund Reserves in the amount of \$414.00. The monies will be used for compensation for Deputy Shell after earning a Certified Municipal Clerk designation.
 - d. Increase the Landfill/Sanitation Fund Budget by \$44.00 by budgeting Landfill/Sanitation Reserves in the amount of \$44.00. The monies will be used for compensation for Deputy Shell after earning a Certified Municipal Clerk designation.

(open hearing, ask for staff input, ask for public comment, close hearing; motion/second to open discussion, ask for any further comment, call for action)
(motion/second to open discussion, ask for staff input, ask for public comment, call for action)
 - B. Consideration of Resolution No.18, 2024-Region 1 Hazard Mitigation Plan
(motion/second to open discussion, ask for staff input, ask for public comment, call for action)
 - C. Consideration of UPTON 007-Investment Policy updates
(motion/second to open discussion, ask for staff input, call for action)
 - D. Consideration to accept FYE 2024 Draft Audit
(motion/second to open discussion, ask for staff in put, call for action)
 - E. Resolution No. 19, 2024-Authorization to access PO Box 44
(motion/second to open discussion, ask for staff input, call for action)
 - F. Other
6. **REPORTS**
 - A. Chief of Police
 - B. Fire Chief
 - C. Superintendent
 - D. Clerk-Treasurer
 - E. City Attorney
 - F. Council
 - G. Mayor
7. **ADJOURNMENT**