

TOWN OF NEWCASTLE, TOWN OF UPTON, WESTON COUNTY JOINT POWERS BOARD COMMUNICATIONS MEETING MINUTES

Call Meeting to order: 4:38 **Date:**10/19/23

Guests: Mike Stulken, Jeni Stone

Attendance: Bryan Colvard, Susan Bridge, Derek Thompson, James Curren

Agenda Amendments: Fiber discussion, Job application discussion -Old Business

Motion to approve agenda amendments By: Bridge **2nd By:** Thompson **Motion Carried**

Motion: to approve the Minutes as amended

Motion by: Colvard **2nd By:** Curren **Motion Carried**

Standing Committee reports: NA

Board Member Updates:

Chairman Report: N/A

Vice-Chairman Report: N/A

Treasurer Report: N/A

Special Reports: N/A

Old Business: By-Laws- Cami made some changes to the Sweetwater County by-laws mainly just name changes bridge will send them out to everyone to review further. Jeni has the job application for the director position she will be looking it over. Thompson has not sent the job posting in yet since we didn't have the application ready to go. Thompson will talk to Link Tech to get a bid from them to be our IT contractor they work well with Golden West. Thompson also had a bid from them to put Fiber between the Detention center and the PD. The bid was \$6110. That does not include tying the conduits together. We will go ahead and have them install the fiber if it gets done before we have money the sheriff will pay for it and the board will reimburse the sheriff. Baker needed some more info to get the EIN Number. He needed the

address for the dispatch which will be 30 N. Summit, also the official start Date of the Joint Powers board it will be 10/10/23. Also, the name is to long for the application, Colvard will get with Baker and see how many characters it will take and they will come up with a name. Baker will be the main contact as treasure till we get a director hire then they will become the main contact. We tabled WEBT, payroll, and the bank discussions till we got the EIN number. Discussion was made about getting an attorney Jeni did not find an attorney. Thompson will check with his sister to see if she knows of anyone that would be willing to be our attorney. Stulken will also talk to Craig Silva to see if his firm would be willing to be our council, he will also check to see if we can waive the conflict of interest for the time being.

New Business: Curren- asked if we could talk to Gene Diedrich and see if he would be willing to help get our finances in order till we get a attorney on board for a small fee. It was decided that Curren or Baker could talk to him and see what he says. The resolution for the E911 money has been drawn up and sent to the county clerk and treasurer. We need to get a copy of the resolution to sign and keep in the files. Before Susy will cut us a check for the E911 money we need to have the EIN number, the bank set up and bonded. Stulken will check on what we need to get bonded, and Bridge will check with ADI for prices on getting bonded.

Other Business: Sundance and Gillette EMS would like to have a conversation with us after we get up and running. Air methods approached Colvard and Thompson and dropped off a dispatch agreement that would make it easier to dispatch them. We also discussed whether we needed the code to get into dispatch. It was decided that we will at some point, it was also decided that Curren and Baker need to get NCIS clearances.

Next Meeting: 11/2/23 **Time:** 4:30pm **Location:** County Attorney's Office

Meeting adjourned Time: 5:30pm **Motioned by:** Colvard 2nd: Bridge **Motion Carried**

Secretary James Curren

Chairman Bryan Colvard