

Town of Upton  
Special Town Council Meeting  
June 28, 2023

**THE SPECIAL MEETING** of the Town Council of Upton, Wyoming, was called to order at 7:00 p.m. on Wednesday, June 28, 2023, at the Upton City Hall located at 725 2<sup>nd</sup> Street in Upton, Wyoming.

Present: Mayor Nicholas Trandahl, Council Members Joe Watt, Justin Norman, Rick Rothleutner, and Tiffany McMillan. Staff present included Clerk/Treasurer Kelley Millar and Superintendent Mark Lindstrom. Public attendance included Lisa LeVasseur with the *Weston County Gazette* and Cindy Dysart with the Weston County Museum District.

COUNCIL MEMBER WATT MOVED, COUNCIL MEMBER MCMILLAN SECONDED a motion to approve Resolution No. 16, 2023 entitled: A RESOLUTION AUTHORIZING SUBMISSION OF A LOCAL GOVERNMENT PROJECT ARPA GRANT APPLICATION TO THE STATE LOAN AND INVESTMENT BOARD ON BEHALF OF THE GOVERNING BODY FOR THE TOWN OF UPTON. Superintendent Lindstrom explained that the state would be having another round of Local Government ARPA funding coming up and that the Town would be submitting the Montana Avenue Water & Sewer project for consideration. The matching portion from the Town will consist of the engineering design piece for approximately \$55,657.00, which has already been considered in the upcoming fiscal year budget. The total grant submission is \$640,165.00, with the total project estimated at \$695,822.00. All ayes, MOTION CARRIED.

COUNCIL MEMBER WATT MOVED, COUNCIL MEMBER NORMAN SECONDED a motion to approve funding for the Upton Golf Association for Phase I of an irrigation replacement project in the amount of \$7,500.00. Council Member McMillan, the Town's UGA Board liaison, explained the project including committed matching funds, materials, labor or other resources from the Upton Economic Development Board, the Celler's Foundation, the Recreation Board, RR Services and UGA membership. Lisa LeVasseur with the *Weston County Gazette* asked what would happen if the Town did not approve the funding request. Council Member McMillan offered that the optics would be unfavorable, in her opinion based on conversations in the community. Clerk/Treasurer Millar noted that acceptance of funds from the proposed granting source would require the property to be used for outdoor recreation in perpetuity with no option for future sale or repurposing. The motion was amended to reduce the funding to \$5,000.00. The funding will be considered "earmarked" and there may be a budget amendment if the grant application is approved. All ayes, MOTION CARRIED with Council Member McMillan recused due to a conflict of interest.

COUNCIL MEMBER ROTHLEUTNER MOVED, COUNCIL MEMBER WATT SECONDED a motion to approve Resolution No. 17, 2023 entitled: A RESOLUTION AUTHORIZING THE SUBMISSION OF AN APPLICATION TO THE LAND AND WATER CONSERVATION FUND GRANT PROGRAM ON BEHALF OF THE GOVERNING BODY FOR THE TOWN OF UPTON. With the previous action, the grant application will be submitted for \$29,00.00, and requires a 50% local match in cash and/or in-kind contributions. Council Member McMillan had previously noted commitments from the UEDB for \$5,000.00, the Celler's Fund for \$7,000.00, the Recreation Board for \$4,500.00, RR services for the pump house structure with a value of \$7,500.00 in addition to the \$5,000.00 earmarked from the Town of Upton. All ayes, MOTION CARRIED with Council Member McMillan recused due to a conflict of interest.

COUNCIL MEMBER NORMAN MOVED, COUNCIL MEMBER WATT SECONDED a motion to approve the Mayor's signature on the North East Wyoming Outdoor Recreation Collaborative charter agreement. Council Members McMillan and Rothleutner have been appointed to the board. The motion was amended to approve the appointed member's signatures as required by the document. All ayes, MOTION CARRIED with Council Members McMillan and Rothleutner recused.

Unofficial Minutes of the Special Meeting June 28, 2023

COUNCIL MEMBER WATT MOVED, COUNCIL MEMBER MCMILLAN SECONDED a motion to approve the Mayor's signature on the Warranty Deed between the Upton History and Heritage Preservation, Inc. and the Weston County Museum District from the Quit Claim Deed dated October 2, 2001 and recorded on October 18, 2001 in Book 253, Page 1, in the records of the Clerk of Weston County Wyoming. A previous deed restriction requires consent from the governing body of the Town of Upton for sales, conveyances, transfers, or leases of the Old Town property. All ayes, MOTION CARRIED.

COUNCIL MEMBER NORMAN MOVED, COUNCIL MEMBER MCMILLAN SECONDED a motion to approve the Mayor's signature on the Joint Powers Agreement for dispatch services. The agreement has been sent to the Attorney General, returned with grammatical and technical corrections. No changes to the operational language in the document were made since the last review at the special meeting on June 5, 2023 where the Council approved Resolution No. 10, 2023 to approve and accept a combined communications joint powers agreement between the City of Newcastle, Town of Upton and Weston County. All ayes, MOTION CARRIED with Council Member Rothleutner recused due to a conflict of interest.

There being no further business before the Council, COUNCIL MEMBER WATT MOVED, COUNCIL MEMBER MCMILLAN SECONDED A MOTION to adjourn. All ayes, MOTION CARRIED. The meeting adjourned at 7:46 p.m.

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Nicholas Trandahl, Mayor

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Attest: Kelley Millar, Clerk/Treasurer