

**TOWN OF UPTON AGENDA  
FOR REGULAR COUNCIL MEETING  
April 11, 2023**

1. **CALL TO ORDER-7:00 p.m., PLEDGE OF ALLEGIANCE**
2. **APPROVAL OF CONSENT ITEMS (regular business items that occur at each meeting):**
  - A. Minutes of the March 14, 2023 regular meeting as published.
  - B. Claims for April to date
  - C. Claims paid in March (utility payments, payroll, approved grant expense)  
**(ask if the Council would like anything removed from the Consent Agenda, motion/second for action-no discussion, one motion suffice for all items)**
  - D. Claim(s) from the Upton CoOp & Weston County Gazette (**Councilman J Watt & Mayor N Trandahl recused**)
3. **PUBLIC REPORTS/COMMENTS**
  - A. Taylohr Terhune-Backyard Chickens
  - B. Proclamations of:
    - a. Child Abuse Awareness and Prevention Month April 2023
    - b. National Public Safety Communications Week, April 9-15, 2023
    - c. Arbor Day, April 28, 2023
    - d. Clerk's Week, April 30-May 6, 2023
    - e. National Firefighter's Day, May 4, 2023
    - f. EMS Week, May 21-27, 2023
    - g. National Public Works Week, May 21-27, 2023
    - h. National Police Week, May 15-21, 2023
  - C. Other
4. **UNFINISHED BUSINESS**
  - A. Expectations from Council & Staff for Pathways Project-Kenny Rathbun, Bearlodge Engineering
  - B. Consideration of Ordinance No. 1, Series 2023-Defining Vacancy for Mayor and Councilman-  
SECOND READING  
**(motion/second to open discussion, ask for staff input, ask for public comment, call for action)**
  - C. Other
5. **NEW BUSINESS**
  - A. @ approximately 7:15 p.m. Open budget amendment hearing at to consider amending the FYE 2023 Budget in the following particulars:
    - a. Increase the Water Fund Budget in the amount of \$1,057,400.00 by budgeting \$898,790.00 to be received from Water & Sewer ARPA Funds awarded at the October Special SLIB meeting and \$158,610.00 from Capital Improvement Reserve. The monies will be used for work on the 6<sup>th</sup> Street Water & Sewer project.
    - b. Increase the Sewer Fund Budget in the amount of \$642,600.00 by budgeting \$546,210.00 to be received from Water & Sewer ARPA Funds awarded at the October Special SLIB meeting and \$96,390.00 from Capital Improvement Reserve. The monies will be used for work on the 6<sup>th</sup> Street Water & Sewer project.**(open hearing, ask for staff input, ask for public comment, close hearing, motion/second to open discussion, ask for further public comment, call for action on the proposed amendment)**
  - B. Consideration of the FYE 2023 Management Agreement between the Town and Upton Golf Association  
**(motion/second to open discussion, recusals as deemed appropriate, ask for staff comment, ask for UGA comment, ask for public comment, call for action)**
  - C. Consideration of WAM Summer Convention Voting Delegate  
**(motion/second to open discussion, ask for staff input, ask for public comment, call for action)**
  - D. Consideration of Resolution No. 6, 2023-Grant Application to Wyoming Energy Authority for lighting upgrades at the Upton Community Center in an amount not to exceed \$25,000.00  
**(motion/second to open discussion, ask for staff input, ask for public comment, call for action)**
  - E. Consideration of Ordinance No. 2, Series 2023-Updating Trash Collection Ordinance  
**(motion/second to open discussion, ask for staff in put, ask for public comment, call for action on first reading)**
  - F. Consideration of Weston County Travel Commission re-appointment for a three-year term  
**(motion/second to open discussion with Mayor Trandahl recused, ask for staff input, ask for public comment, call for action)**
  - G. Consideration of Vacation of Protective Covenants-Logistics Park  
**(motion/second to open discussion, ask for staff comment, ask for public comment, call for action)**
  - H. Consideration of Variance-Logistics Park

**(motion/second to open discussion, ask for staff comment, ask for public comment, call for action)**

- I. Consideration of policies:
  - a. UPTON 036- Paid Holiday & Closure Schedule Policy
  - b. UPTON 018-Collections Policy

J. Other

**6. REPORTS**

- A. Chief of Police
- B. Fire Chief
- C. Superintendent
- D. Clerk-Treasurer
- E. City Attorney
- F. Council
- G. Mayor

**7. ADJOURNMENT**