

Town of Upton  
Regular Town Council Meeting  
March 8, 2022

**THE REGULAR MEETING** of the Town Council of Upton, Wyoming, was called to order at 7:00 p.m. on Tuesday, March 8, 2022, at the Upton City Hall located at 725 2<sup>nd</sup> Street in Upton, Wyoming.

Present: Mayor Travis Beck, Council Members Justin Norman, Dennis Stirmel, Joe Watt, and Nicholas Trandahl. Staff present included Attorney Mark Hughes, Deputy Clerk/Treasurer June Shell, Superintendent Mark Lindstrom, Chief of Police Susan Bridge and Fire Chief Mike Hiatt. Public attendance included Kade McMillan with the *Weston County Gazette*, Les Riehemann and Tiffony Riehemann with the Upton Volunteer Fire Department, and Rick Rothleutner with the Upton Gun Club, Roxanne Duarte with the Upton Golf Association, Greg Greenough with Visionary Communications Inc.

COUNCIL MEMBER TRANDAHL MOVED, COUNCIL MEMBER WATT SECONDED a motion to approve the consent agenda which included minutes of the February 8, 2022, regular meeting, minutes of the February 14, 2022, special meeting as published, February to include utility payments, payroll, and approved grant expenses claims paid for March to date. All ayes, MOTION CARRIED.

COUNCIL MEMBER STIRMEL MOVED, COUNCIL MEMBER NORMAN SECONDED a motion to approve the claim for the Upton CoOp and the Weston County Gazette with Council Members Watt and Trandahl recusing themselves due to a conflict of interest. All ayes, MOTION CARRIED.

**CLAIMS PAID:**

Deposit Refund (refunds) \$149.00; Reimbursements: \$27.59; Transfer (reserves, debt service) \$500.00, \$1,200.00, \$670.00; AT&T Mobility (phones) \$246.72; Bailey Crackel (service) \$180.00; Black Hills Energy (utilities) \$1,322.88, \$5,339.12; Blue Cross Blue Shield (benefit) \$13,876.75; Border States (parts) \$927.39; Cambria Supply (parts) \$123.64; Chase Cardservices (parts, supplies, training, fuel, postage, equipment) \$6,548.84; City of Newcastle (dispatch) \$1,686.00; Collins Communications, Inc. (service) \$58.00; Crook County District Court (garnishment) \$623.87; CW Waste (contract) \$13,678.00; Dana Kepner (parts) \$943.60; Department of Treasury (taxes) \$9,407.16; Emily Cork (service) \$255.00; Energy Laboratories (samples) \$119.00; FirstNet (phones) \$175.48; Gillette Steel (parts) \$450.65; Hughes Law Office (retainer) \$1,600.00; Joe's Food Center (supplies) \$22.72; Omega Computer (equipment) \$562.00; Postmaster (postage) \$206.00; One Call of WY (locates, dues) \$3.00; Railroad Management Co. III, LLC (fee) \$313.34; Range (phones) \$623.16; Russell Industries (parts) \$258.58, \$3,259.66; S & S Parts & Performance (parts, supplies) \$211.83; Savage Repair (service) \$150.00; Servall (service) \$83.84; Sundance Extinguisher (service) \$199.00; Team Lab (supplies) \$769.00; Texas Refinery Corp. (supplies) \$611.10; The Radar Shop (certification) \$210.00; Top Office Supply (service) \$115.97; Town of Upton (utilities) \$208.35; Upton Co-op (fuel, parts, supplies) \$2,733.21; UVFD (reimburse) \$1,300.50; Verizon (phone) \$79.39; Weston County Gazette (publishing) \$357.00; WY Retirement (benefit) \$6,435.41, \$187.50, WYO Services (labor, equipment) \$550.00.

The following invoices will be paid from grant and/or loan funds when received: NONE

**SALARIES:** \$35,536.46

**CLAIMS DENIED:** NONE

Roxanne Duarte with the Upton Golf Association went over the financials with the council.

COUNCIL MEMBER STIRMEL MOVED, COUNCIL MEMBER NORMAN SECONDED a motion accept Change Order 1 from Bearlodge Engineering for a reduction in the contract amount of \$14,612.50 for final design contract in the amount of \$74,947.50.

COUNCIL MEMBER WATT MOVED, COUNCIL MEMBER NORMAN SECONDED a motion to accept the contract for construction services with Bearlodge Engineering for the Willow Street Water & Sewer project Construction Phase for an amount no to exceed \$119,900.00

COUNCIL MEMBER STRIMEL MOVED, COUNCIL MEMBER TRANDAHL SECONDED a motion to renew the Rental Agreement with Visionary Communications with no to the previous terms of two years, at \$1200.00

COUNCIL MEMBER WATT MOVED, COUNCIL MEMBER TRANDAHL SECONDED a motion for the Upton Chamber of Commerce to alcohol via ITT Services dba Irontown Tavern for the Festival of tables at the Upton Community Center 3/12/22.

COUNCIL MEMBER TRANDAHL MOVED, COUNCIL MEMBER STIRMEL SECONDED a motion for ITT Services dba Irontown Tavern to sell alcohol at the Upton Community Center for the State Pool event on 3-19-22 & 3/20/22.

COUNCIL MEMBER STIRMEL MOVED, COUNCIL MEMBER TRANDAHL SECONDED a motion of Ordinance No. 1 Series 2022 Changing the expiration date for pet tags to the calendar year end of 12/31-FIRST READING.

Chief Bridge gave her report and updated the council on dispatch.

Chief Hiatt gave his report.

Superintendent Lindstrom gave his report, noting he would get with Kade McMillan with the UEDB to list Town of Upton properties to their website.

Clerk Millar submitted her report prior to the meeting.

COUNCIL MEMBER TRANDAHL MOVED, COUNCIL MEMBER STIRMEL SECONDED a motion to approve the draft audit report submitted by Clerk Millar.

There being no further business before the Council, COUNCIL MEMBER STIRMEL MOVED, COUNCIL MEMBER TRANDAHL SECONDED A MOTION to adjourn. All ayes, MOTION CARRIED. The meeting adjourned at 7:56 pm.

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Travis Beck, Mayor

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Attest: June Shell, Deputy Clerk/Treasurer