

Town of Upton  
Regular Town Council Meeting  
March 9, 2021

**THE REGULAR MEETING** of the Town Council of Upton, Wyoming was called to order at 7:00 p.m. on Tuesday, March 9, 2021 at the Upton City Hall located at 725 2<sup>nd</sup> Street in Upton, Wyoming.

Present: Mayor Travis Beck, Council Members Justin Norman, Joe Watt, Dennis Stirmel and Nicholas Trandahl. Staff present included Attorney Mark Hughes, Clerk/Treasurer Kelley Millar, Superintendent Mark Lindstrom, Chief Susan Bridge and Fire Chief John Strong. Public attendance included Ann Barker with the *Weston County Gazette*, Upton Airport Manager Lori Olson, Laura Bourne with Morrison & Maierle, Keith Materi, Chris, Kim and Brantley Savage and Mikel Pierce & Doyle Bayer with the Upton Golf Association.

COUNCIL MEMBER NORMAN MOVED, COUNCIL MEMBER TRANDAHL SECONDED a motion to approve the Consent Agenda which included the February 9, 2021 regular meeting minutes as published, claims paid to date in March and claims paid in February including corrected claims, utilities, payroll expenses and approved grant expenses. All ayes, MOTION CARRIED.

COUNCIL MEMBER STIRMEL MOVED, COUNCIL MEMBER NORMAN SECONDED a motion to approve payment of the Upton CoOp and Weston County Gazette bills with Council Members Watt and Trandahl recusing themselves due to a conflict of interest. All ayes, MOTION CARRIED.

**CLAIMS PAID:**

Deposit Refund (refunds) NONE; Reimbursements: \$1,788.28; Transfer (reserves, debt service) \$500.00, \$600.00, \$670.00; Alpha Communications (service) \$50.00; AT&T (phones) \$264.97; Black Hills Energy (utilities) \$5,680.11, \$1,617.78; BlueCross Blue Shield of WY (benefits) \$13,877.10; Chase Cardservices (parts, supplies, training, fuel, postage, equipment) \$4,561.36; City of Newcastle (dispatch) \$1,686.00; Collins Communications, Inc. (service) \$242.00; CW Waste (contract) \$11,664.00, \$750.00; Department of Treasury (taxes) \$10,088.70; Eastern WY Equipment Co., LLC (parts) \$335.97; Energy Laboratories (samples) \$44.00; FirstNet (phones) \$175.84; White Construction, LLC (service) \$12,758.56; Hughes Law Office (retainer) \$1,600.00; Joe's Food Center (supplies) \$27.93; Linda Taebel (services) \$1,455.00; Newman Traffic Signs (signs) \$72.04; Norco, Inc. (supplies) \$357.85; One Call of WY (service) \$0.75; Postmaster (postage) \$184.32; PRECorp (utilities) \$718.12; Railroad Mgmt. Co. (fee) \$284.85; Range (phones) \$595.04; Raquel Merritt (services) \$60.00; Record Supply (supplies, parts) \$557.18; Rocky Mountain Equipment Brokers, Inc. (equipment) \$4,900.00; S & S Parts and Performance (parts) \$316.95; Servall (mats) \$76.08; S & S Parts and Performance (supplies, service, parts) \$331.78; Top Office Products, Inc. (service/supplies) \$51.00; Town of Upton (utilities) \$208.35; Upton Co-op (fuel, parts, supplies) \$2,387.92; UVFD (reimburse) \$937.22; Verizon (phone) \$44.56; VersaTel Communications (equipment) \$1,145.56; Weston County Gazette (publishing) \$346.50; WY Retirement (benefit) \$6,806.95, \$225.00.

The following invoices will be paid from grant and/or loan funds when received: NONE

**SALARIES:** \$36,645.84

**CLAIMS DENIED:** NONE

Lori Olson updated the Council on the progress for the Upton Airport Master Plan project and provided a reminder for the committee meeting immediately following adjournment.

Doyle Bayer and Mikel Pierce, with the Upton Golf Association, were present for the renewal of the Management Agreement for the Cedar Pines Golf Course. Clerk/Treasurer Millar explained that a renewed Unofficial Minutes of the Regular Meeting March 9, 2021

agreement was required for the Association to complete their liquor license with Weston County. Mayor Beck asked for public comment and for any input from the Association, there being none, COUNCIL MEMBER WATT MOVED, COUNCIL MEMBER STIRMEL SECONDED a motion to approve the renewal of the agreement. All ayes, MOTION CARRIED.

A request for the purchase of all seven lots in the Bobcat Subdivision was presented to the Council for review along with information that could support the sale being considered economic development. By consensus, the Council is willing to deem the potential sale as economic development pending the receipt of an appraisal and further information from the interested party. No action was taken, and the matter will be added to the April meeting agenda with the caveat that a special meeting may be called in the meantime.

Mayor Beck asked for public comment regarding a change in a request to have alcohol sold at the Upton Chamber of Commerce Festival of Tables to be held on Saturday, March 13, 2021, there being none, COUNCIL MEMBER WATT MOVED, COUNCIL MEMBER TRANDAHL SECONDED a motion to approve the change in request for the Upton Chamber of Commerce to have ITT Services dba Irontown Tavern sell alcohol for the Festival of Tables event on Saturday, March 13, 2021. All ayes, MOTION CARRIED.

Mayor Beck asked for public comment regarding the updated Joint Powers Agreement for the Weston County Travel Commission, there being none, COUNCIL MEMBER NORMAN MOVED, COUNCIL MEMBER STIRMEL SECONDED a motion to approve the Mayor's signature on the update agreement. All ayes, MOTION CARRIED.

Mayor Beck asked for public comment regarding holding a budget amendment hearing in the following particulars:

Increase the General Fund Budget by \$53,000.00 by budgeting approximately \$36,500.00 from the Police Department Reserve account and approximately \$16,500.00 from General Fund Cash Reserves, more specifically the PEAKS Cash Account. The monies will be used to purchase a new police vehicle. There being no public comment, COUNCIL MEMBER STIRMEL MOVED, COUNCIL MEMBER WATT SECONDED a motion to hold the budget amendment hearing at approximately 7:15 p.m. on Tuesday, April 13, 2021 during the regular meeting of the Upton Town Council. All ayes, MOTION CARRIED.

Chief Bridge gave her report and updated the Council on the progress for ordering the new police vehicle and commended Officer Allen for his great work on a recent case.

Chief Strong gave his report. Mayor Beck added some information regarding recent discussions about the future of ambulance services in Weston County.

Superintendent Lindstrom gave his report.

Clerk/Treasurer Millar gave her report noting that all current liquor license holders have met the requirements for license renewal at this time.

Attorney Hughes informed the Council of his appointment to the Wyoming Department of Transportation Commission for a six-year term.

Kimberly Savage of Kimberly Anne's Hair Design came before the Council to inquire about what options were available to alleviate drainage and ice build up issues in front of her business located at 514 Pine Street. Mayor Beck noted that there was not much that could be done but that the Town would continue to look for solutions to the issue.

There being no further business, COUNCIL MEMBER STIRMEL MOVED, COUNCIL MEMBER WATT SECONDED a motion to adjourn. All ayes, MOTION CARRIED. The meeting adjourned at 7:49 p.m.

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Travis Beck, Mayor

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Attest Kelley Millar, Clerk-Treasurer