

Town of Upton  
Regular Town Council Meeting  
November 10, 2020

**THE REGULAR MEETING** of the Town Council of Upton, Wyoming was called to order at 7:00 p.m. on Tuesday, November 10, 2020 at the Upton City Hall located at 725 2<sup>nd</sup> Street in Upton, Wyoming.

Present: Mayor Travis Beck, Council Members Justin Norman, Dennis Stirmel, David Watt and Joe Watt. Staff present included Attorney Mark Hughes, Clerk/Treasurer Kelley Millar, Superintendent Mark Lindstrom, and Fire Chief John Strong. Public attendance included *Weston County Gazette Assistant Editor* Nicholas Trandahl, Tonya Bertron, William Simianer and Lori Olson.

COUNCIL MEMBER STIRMEL MOVED, COUNCIL MEMBER JOE WATT SECONDED a motion to approve the Consent Agenda which included the October 13, 2020 regular meeting minutes as published, claims paid to date in November and claims paid in October including utilities, payroll expenses and approved grant expenses. All ayes, MOTION CARRIED.

COUNCIL MEMBER STIRMEL MOVED, COUNCIL MEMBER NORMAN SECONDED a motion to approve payment of the Upton CoOp bill with Council Member Joe Watt recusing himself due to a conflict of interest. All ayes, MOTION CARRIED.

**CLAIMS PAID:**

Deposit Refund (refunds) NONE; Transfer (reserves, debt service) \$500.00, \$600.00, \$670.00; Alpha Communications (tower lease) \$50.00, \$190.00; AT&T (phones) \$344.46; BDO, LLP (audit service) \$7,500.00; Black Hills Energy (utilities) \$248.13; BlueCross BlueShield of WY (benefit) \$14,591.72; Chase Cardservices (parts, supplies, training, fuel, postage, equipment) \$4,919.15; Cambria Supply (parts) \$20.44; City of Newcastle (dispatch) \$1,686.00; Collins Communications, Inc. (service) \$242.00; Crook County District Court (garnishment) \$641.35; CW Waste (contract) \$11,664.00; Department of Treasury (taxes) \$10,566.66; Energy Laboratories (samples) \$218.00; FirstNet (phones) \$175.76; Howard White Construction, LLC (service) \$9,520.00; Hughes Law Office (retainer) \$1,600.00; Independent Internet Solutions, LLC (service & equipment) \$3,920.00; Iron Creek Services, LLC (service) \$220.00; Joe's Food Center (supplies) \$15.56; Linda Taebel (services) \$270.00; Norco (supplies) \$227.49; One Call (service) \$9.00; Postmaster (postage) \$184.80; PRECorp (utilities) \$635.32; RT Communications (phones) \$626.69; S & S Parts and Performance (parts) \$900.92; Servall (mats) \$92.82; State Lands & Investments (loan payments) \$26,615.27, \$15,000.00, \$19,389.13; Top Office Products, Inc. (service) \$73.45; Town of Upton (utilities) \$208.35; Ultimate Specialties (equipment) \$2,500.00; Upton Co-op (fuel, parts, supplies) \$1,569.56; UVFD (reimburse) \$2,540.82; Verizon (phone) \$43.83; Voelker's Autobody & Glass, Inc. (service) \$40.00; Weston County Gazette (publishing) \$421.00; Winter Equipment Company (service) \$947.10; WY Retirement (benefit) \$7,072.16, \$243.75.

The following invoices will be paid from grant and/or loan funds when received: NONE

**SALARIES:** \$22,724.79

**CLAIMS DENIED: NONE**

In Public Comment, Tonya Bertron and William Simianer appeared before the Council to request permission to serve, not sell alcohol at the Upton Community Center on Saturday, November 21, 2020. COUNCIL MEMBER DAVID WATT MOVED, COUNCIL MEMBER JOE WATT SECONDED a motion to approve the request. All ayes, MOTION CARRIED.

Lori Olson updated the Council on airport usage in the last month including three businesses that flew in to check out business spaces in Upton and potential consultant firms for the Master Plan development. Ms. Olson is confident that the selection will be good for the Master Plan and will get information back to the Council on a date to review proposals soon. The proposals are due by close of business on November 20, 2020.

Mayor Beck asked for public comment regarding Ordinance No. 3, Series 2020, there being none, COUNCIL MEMBER JOE WATT MOVED, COUNCIL MEMBER STIRMEL SECONDED a motion to approve the second reading of Ordinance No. 3, Series 2020: AN ORDINANCE VACATING THE ALLEY IN BLOCK 40 AND A PORTION OF WHITETAIL STREET, SAWMILL ADDITION, TOWN OF UPTON, WESTON COUNTY, WYOMING. All ayes, MOTION CARRIED.

Mayor Beck asked for public comment regarding Ordinance No. 4, Series 2020, there being none, COUNCIL MEMBER DAVID WATT MOVED, COUNCIL MEMBER NORMAN SECONDED a motion to approve the second reading of Ordinance No. 4, Series 2020: AN ORDINANCE VACATING CHERRY STREET IN BLOCK 6, COUNTY CLERK ADDITION, TOWN OF UPTON, WESTON COUNTY, WYOMING. All ayes, MOTION CARRIED.

Mayor Beck asked for public comment regarding Ordinance No. 5, Series 2020, there being none, COUNCIL MEMBER STIRMEL MOVED, COUNCIL MEMBER JOE WATT SECONDED a motion to approve the second reading of Ordinance No. 5, Series 2020: AN ORDINANCE VACATING THE ALLEY IN BLOCK 13 OF THE FIRST ENLARGEMENT OF THE NEIMAN ADDITION, TOWN OF UPTON, WESTON COUNTY, WYOMING. All ayes, MOTION CARRIED. Council Member David Watt recused himself due to a conflict of interest.

COUNCIL MEMBER DAVID WATT MOVED, COUNCIL MEMBER STIRMEL SECONDED a motion to take no action regarding consideration of Ordinance No. 6, Series 2020 regarding allowing limited overnight camping in the City Park. Clerk/Treasurer Millar has spoken with Goose Landing who has an online app for reservations and payment methods available so the need for a limited permit to camp in the park was not necessary at this time. All ayes, MOTION CARRIED.

Mayor Beck asked for public comment regarding Resolution No. 15, 2020 to update the amount of a funding request to the State Revolving Fund Clean Water Program. COUNCIL MEMBER DAVID WATT MOVED, COUNCIL MEMBER JOE WATT SECONDED a motion to approve the update to Resolution No. 15, 2020 entitled: A RESOLUTION AUTHORIZING THE SUBMISSION OF AN APPLICATION TO THE STATE LOAN AND INVESTMENT BOARD FOR A LOAN THROUGH THE STATE REVOLVING FUND ON BEHALF OF THE GOVERNING BODY OF THE TOWN OF UPTON in the updated amount of \$144,210.00 (\$144,209.72) from the original request of \$326,000.00. All ayes, MOTION CARRIED.

Mayor Beck asked for public comment regarding Resolution No. 19, 2020 in the amount of \$179,826.00 (\$179,825.94) the State Revolving Fund Drinking Water Program. COUNCIL MEMBER DAVID WATT MOVED, COUNCIL MEMBER STIRMEL SECONDED a motion to approve Resolution No. 19, 2020 entitled: A RESOLUTION AUTHORIZING THE SUBMISSION OF AN APPLICATION TO THE STATE LOAN AND INVESTMENT BOARD FOR A LOAN THROUGH THE STATE REVOLVING FUND ON BEHALF OF THE GOVERNING BODY OF THE TOWN OF UPTON in the updated amount of \$179,826.00 (\$179,825.94). All ayes, MOTION CARRIED.

At approximately 7:12 p.m., Mayor Beck opened the Budget Amendment Hearing. There being no public comment, the hearing was closed at 7:13 p.m. COUNCIL MEMBER NORMAN MOVED, COUNCIL MEMBER STIRMEL SECONDED a motion to approve amending the Town Upton Budget for the Fiscal Year Ending 2021 in the following particulars:

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Increase the General Fund Budget in the amount of \$100,000.00 by budgeting \$90,000.00 in grant monies awarded from WYDOT Aviation, \$2,500.00 committed from the Weston County Commissioners, \$5,000.00 committed from the Upton Economic Development Board and \$2,500.00 from the Town of Upton General Fund Reserves. The monies will be used for the Upton Municipal Airport Master Plan Grant in the amount of \$100,000.00.

All ayes, MOTION CARRIED.

COUNCIL MEMBER JOE WATT MOVED, COUNCIL MEMBER DAVID WATT SECONDED a motion to approve amending the Town Upton Budget for the Fiscal Year Ending 2021 in the following particulars:

Increase the Sanitation/Landfill Fund Budget in the amount of \$40,000.00 by budgeting from Sanitation/Landfill Fund Reserves. The monies will be used for the purchase of a cardboard compacting machine, power conversion kit, concrete pad, and cover building for the operation.

All ayes, MOTION CARRIED.

Chief of Police Bridge had submitted her report prior to the meeting.

Fire Chief Strong gave his report.

Superintendent Lindstrom gave his report and let the Council know that he was hopeful for some principal forgiveness on at least part of the requested SRF monies for the Willow Street Project. If principal forgiveness is not available, a reduced interest rate could be offered from the program.

Clerk/Treasurer Millar gave her report. Updated financials and the audit report are forthcoming. She also noted that a principal paydown of the Water Well #8 debt had been initiated with the intended purpose of saving approximately \$20,000.00 to \$25,000.00 in interest and future payments on the debt. The Water Well #8 Drinking Water SRF loan requires a monthly debt service payment to an account which the annual payment is made from and excess funds at this time allowed for the principal paydown.

COUNCIL MEMBER NORMAN MOVED, COUNCIL MEMBER STIRMEL SECONDED a motion to approve a request for the McMillan wedding reception to serve, not sell, alcohol at the Upton Community Center on November 25<sup>th</sup> & 26<sup>th</sup>, 2020. All ayes, MOTION CARRIED.

A letter of interest from Kelly Wozney for appointment to a partial term on the Weston County Travel Commission was read. COUNCIL MEMBER JOE WATT MOVED, COUNCIL MEMBER DAVID WATT SECONDED a motion to approve the appointment. All ayes, MOTION CARRIED.

Mayor Beck offered his congratulations to the Council Members-elect, Justin Norman and Nicholas Trandahl.

There being no further business, COUNCIL MEMBER DAVID WATT MOVED, COUNCIL MEMBER JOE WATT SECONDED a motion to adjourn. All ayes, MOTION CARRIED. The meeting adjourned at 7:24 p.m.

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Travis Beck, Mayor

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Attest Kelley Millar, Clerk-Treasurer