

Town of Upton
Regular Town Council Meeting
January 14, 2020

THE REGULAR MEETING of the Town Council of Upton, Wyoming was held at 7:00 p.m. on Tuesday, January 14, 2020 at the Upton City Hall located at 725 2nd Street in Upton, Wyoming.

Present: Mayor Travis Beck, Council Members Dennis Stirmel, Justin Norman, David Watt and Joe Watt.

COUNCIL MEMBER NORMAN MOVED, COUNCIL MEMBER JOE WATT SECONDED a motion to approve Mayor Beck's appointment of David Watt as Vice-Mayor. All ayes, MOTION CARRIED.

COUNCIL MEMBER STIRMEL MOVED, COUNCIL MEMBER DAVID WATT SECONDED a motion to approve Mayor Beck's appointment of Mark Hughes from Hughes Law Office as the Town attorney. All ayes, MOTION CARRIED.

COUNCIL MEMBER NORMAN MOVED, COUNCIL MEMBER STIRMEL SECONDED a motion to approve Mayor Beck's appointment of Christopher Ringer as the municipal judge. All ayes, MOTION CARRIED.

Mayor Beck also designated First Tier Bank, First State Bank of Newcastle, Wyoming Government Investment Fund, PEAKS Investments, Pinnacle Bank and WYOSTAR as approved financial institutions for municipal funds. He designated the Weston County Gazette as the official newspaper for the Town. The following commission appointments were also made by Mayor Beck:

General Government & Fire Department: Dennis Stirmel

Police Department: David Watt

Water & Sewer: Joe Watt

Landfill & Streets: Justin Norman

COUNCIL MEMBER JOE WATT MOVED, COUNCIL MEMBER STIRMEL SECONDED a motion to approve the December 10, 2019 regular meeting minutes as published. All ayes, MOTION CARRIED.

COUNCIL MEMBER STIRMEL MOVED, COUNCIL MEMBER DAVID WATT SECONDED a motion to approve the Upton Co-op bill. Council Member Joe Watt recused himself due to a conflict of interest. All ayes, MOTION CARRIED.

COUNCIL MEMBER STIRMEL MOVED, COUNCIL MEMBER DAVID WATT SECONDED a motion to approve the claims for January to date. All ayes, MOTION CARRIED.

COUNCIL MEMBER NORMAN MOVED, COUNCIL MEMBER STIRMEL SECONDED a motion to approve claims paid in December including utilities, reimbursements, payroll expenses and approved grant expenses. All ayes, MOTION CARRIED.

CLAIMS PAID:

Deposit Refund (refunds) \$125.00; Transfer (reserves, debt service) \$500.00, \$600.00, \$670.00, \$3,644.80; Alpha Communications (lease) \$50.00, \$50.00; ACED Embroidery (service) \$40.00; Arrow Service (supplies) \$17.83; AT&T (phones) \$310.63; B-4 Automotive (parts, supplies) \$204.87; Black Hills Energy (utilities) \$20.80, \$976.35, \$6,654.31; Chase Cardservices (parts, supplies, training, fuel, postage, equipment) \$1,417.30; City of Newcastle (dispatch) \$1,686.00; CLT Flooring (service) \$8,971.00; Collins Communications, Inc. (service) \$61.00; Cowboy State Rebuilders (parts) \$525.00; Crook County District Court (garnishment) \$686.93; CW Waste (contract) \$11,664.00; Dave Larson (reimburse) \$82.53; Dearborn National Life Insurance

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Co. (benefit) \$96.87; Department of Treasury (taxes) \$11,537.52, \$17.94; Department of Workforce Services (benefit) \$4,372.37, \$22.85, \$3.92; EJ Construction & Services (service) \$219.00; Energy Laboratories (samples) \$44.00; FirstNet (phones) \$175.52; Good Electric (service) \$8,135.00, \$7,650.00; Hawkins (supplies) \$507.51; Hughes Law Office (retainer) \$1,600.00; IIMC (dues) \$110.00; Inland Truck Parts (parts) \$175.72; Joe's (supplies) \$52.58; Linda Taebel (services) \$300.00; One Call (service) \$26.50; Postmaster (postage) \$173.60; PRECorp (utility) \$827.76, \$813.72; Raquel Merritt (service) \$30.00; RT Communications (phones) \$646.83; Servall (mats) \$88.44; Texas Refinery (supplies) \$460.50; Top Office Products, Inc. (service) \$51.00; Town of Upton (utilities) \$208.35; Upton Co-op (fuel, parts, supplies) \$2,645.29; UVFD (reimburse) \$506.55; Verizon (phone) \$41.72; Weston County Gazette (publishing) \$406.25; Weston County Senior Services (contribution) \$3,000.00; WY Retirement (benefit) \$6,845.14, \$300.00, \$20.67.

The following invoices will be paid from grant and/or loan funds when received: Bearlodge Engineering (Pine Street BNSF Emergency Repair and Pearl Street Projects) \$575.00, \$920.00.

SALARIES: \$32,777.69

CLAIMS DENIED: NONE

Stacie Hoxie from FOCUS delivered a report of activity to the Council. She asked for permission to use the Upton Rodeo Grounds for a fundraiser on April 25, 2020. Mayor Beck and the Council agreed to allow the event. She is also the person in the area who will provide TIPS training for Upton.

Representative Tyler Lindholm and Senator Ogden Driskill were in attendance to give a legislative update and share insights on legislation that may be presented and discussed during the 2020 session.

COUNCIL MEMBER STIRMEL MOVED, COUNCIL MEMBER JOE WATT SECONDED a motion to approve the second reading of Ordinance No. 7, Series 2019 entitled: AN ORDINANCE FOR THE ANNEXATION OF LAND TO THE TOWN OF UPTON, WYOMING. All ayes, MOTION CARRIED.

The discussion regarding a Master Plan was moved to the February meeting.

Superintendent Lindstrom updated the Council on a possible land sale that will be further discussed at the February meeting.

COUNCIL MEMBER JOE WATT MOVED, COUNCIL MEMBER DAVID WATT SECONDED a motion to approve awarding the Pearl Street Project to the low bidder, Hot Iron, in the amount of \$503,511.65. This amount includes a \$15,074.50 alternate for geogrid paving of the entire street surface. All ayes, MOTION CARRIED.

COUNCIL MEMBER DAVID WATT MOVED, COUNCIL MEMBER NORMAN SECONDED a motion to appoint Brittany Trandahl to the Weston County Travel Commission. All ayes, MOTION CARRIED.

COUNCIL MEMBER DAVID WATT MOVED, COUNCIL MEMBER JOE WATT SECONDED a motion to approve holding liquor license renewal hearings at 7:30 p.m. on Tuesday, February 11, 2020 during the regular meeting. All ayes, MOTION CARRIED.

COUNCIL MEMBER JOE WATT MOVED, COUNCIL MEMBER DAVID WATT SECONDED a motion to approve the first reading of Ordinance No. 1, Series 2020 entitled: AN ORDINANCE AMENDING CHAPTER 10 SECTION 10.16-PARKING AND ADDING SECTION 10.16.032 OF THE TOWN OF UPTON CODE-PARKING RESTRICTIONS FOR STREET MAINTENANCE TO INCLUDE STREET SWEEPING. All ayes, MOTION CARRIED.

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COUNCIL MEMBER DAVID WATT MOVED, COUNCIL MEMBER NORMAN SECONDED a motion to approve Resolution No. 1, 2020 entitled: A RESOLUTION AUTHORIZING THE SUBMISSION OF A CAPITAL CONSTRUCTION LOAN APPLICATION TO THE OFFICE OF STATE LOAN AND INVESTMENT BOARD ON BEHALF OF THE GOVERNING BODY FOR THE TOWN OF UPTON FOR THE PURPOSE OF REPLACEMENT OF PEARL STREET. The resolution allows for additional loan funds to be requested for the Pearl Street Project due to bids higher than expected. The total loan amount, if approved, would be \$270,000.00. All ayes, MOTION CARRIED.

Chief Bridge gave her report.

Chief Strong submitted his report before the meeting.

Superintendent Lindstrom gave his report and updated the Council on activities in his department.

Clerk/Treasurer Millar gave her report and asked that the Council consider what to do with the health inspection at the golf course, noting that the renewal of the management agreement and their liquor license would be coming up in the next two meetings.

COUNCIL MEMBER DAVID WATT MOVED, COUNCIL MAN STIRMEL SECONDED a motion to approve allow those attending the Upton Chamber of Commerce Installation Banquet at the Upton Community Center on Saturday, January 18, 2020 to bring in their own alcohol. No alcohol will be served or sold. All ayes, MOTION CARRIED.

Council Member Stirmel brought out an item that was missed on the agenda for a discussion of an updated Joint Powers Agreement for the Weston County Travel Commission. The original document has been located and retyped for review. Repealed and outdated statutes will be replaced with the correct ones.

COUNCIL MEMBER STIRMEL MOVED, COUNCIL MEMBER NORMAN SECONDED a motion to approve a service contract with Collins Communications for the security cameras in the Upton City Park in the amount of \$181.00 per month. The pricing includes annual cleaning and repositioning the cameras as well as parts and labor. All ayes, MOTION CARRIED.

There being no further business, COUNCIL MEMBER DAVID WATT MOVED, COUNCIL MEMBER JOE WATT SECONDED a motion to adjourn. All ayes, MOTION CARRIED. The meeting adjourned at 8:15 p.m.

Travis Beck, Mayor

Attest Kelley Millar, Clerk-Treasurer