

Town of Upton
Regular Town Council Meeting
February 12, 2019

THE REGULAR MEETING of the Town Council of Upton, Wyoming was held at 7:00 p.m. on Tuesday, February 12, 2019 at the Upton City Hall located at 725 2nd Street in Upton, Wyoming.

Present: Mayor Travis Beck, Council Members Joe Watt, and Dennis Stirmel. Council Members David Watt and Justin Norman were absent.

Mayor Beck called the meeting to order by leading the group in the Pledge of Allegiance.

COUNCIL MEMBER STIRMEL MOVED, COUNCIL MEMBER JOE WATT SECONDED a motion to approve the January 8, 2019 regular meeting minutes as published. All ayes, MOTION CARRIED.

COUNCIL MEMBER STIRMEL MOVED, COUNCIL MEMBER JOE WATT SECONDED a motion to approve the claims for February to date. All ayes, MOTION CARRIED.

COUNCIL MEMBER STIRMEL MOVED, COUNCIL MEMBER JOE WATT SECONDED a motion to approve claims paid in January including utilities and payroll expenses. All ayes, MOTION CARRIED.

CLAIMS PAID:

Deposit Refund (refunds) NONE; Transfers (reserves) \$500.00, \$600.00; Robin Allen (service) \$112.00; Alpha Communications (lease) \$100.00; AT&T (cell phones) \$389.23; B-4 Automotive (supplies/parts/services) \$469.45; Big Horn Hydraulics, Inc. (parts/equipment repair) \$1,285.02; Black Hills Energy (utilities) \$6,424.97, \$1,318.94; BCBS (benefits) \$12,888.73; Border States Electric Supply (parts) \$28.26; Cambria Supply (supplies/parts) \$602.04; Chase Card Services (supplies/parts/new equipment) \$2,219.75; City of Newcastle (dispatch) \$1,686.00; Collins Communications, Inc. (services) \$61.00; Contractor's Supply, Inc. (parts) \$167.18; Crook County District Court (garnishment) \$620.05; CW Waste (contract) \$5,964.15; Department of Treasury (taxes) \$10,283.70; Energy Laboratories, Inc. (sample testing) \$113.00; Environmental Products & Acc, LLC (supplies) \$1,279.04; First State Bank (transfer) \$670.00; Hughes Law Office (services) \$884.80; Jack's Truck & Equip. (parts) \$106.35; Joe's Food Center (supplies) \$22.46; JubJub, Inc. (web hosting) \$30.00; Linda Taebel (services) \$397.50; Norco (supplies) \$386.72; Northwest Pipefittings (parts) \$1,197.51; Omega Computers (services) \$85.00; One Call of WY (locates/dues) \$33.25; Postmaster (postage) \$163.80; Powder River Energy Corp (utility) \$686.89; Raquel Merritt (services) \$60.00; Record Supply (supplies/parts) \$648.34; RT Communications (phones) \$657.01; Servall Uniform & Linen Supply (services) \$68.70; June Shell (mileage) \$35.97; Titan Machinery (parts) \$857.21; Top Office Products, Inc. (services/supplies) \$359.82; Upton CO-OP Assn. (parts/supplies/fuels) \$2,205.80; UVFD (reimbursement) \$746.73; Verizon Wireless (phone) \$40.83; Voelker's Autobody & Glass, Inc. (services) \$70.00; Weston County Gazette (publications) \$503.75; Weston County Treasurer (fee) \$139.90; WYDOT (equipment) \$2000.00; Wyoming Network (services) \$25.00; WY Retirement (benefits) \$330.00, \$6,385.30; WWQ & PCA (dues) \$30.00.

The following invoices will be paid from grant and/or loan funds when received: Bearlodge Engineering (Upper Pine Street project) \$2,945.00, (3rd Street Project) \$8,440.00, (Willow Street Project) \$3,752.50.

SALARIES: \$28,391.71

CLAIMS DENIED: NONE

Mr. Dan Palmgren came before the council with complaints about the placement of his water meter after the 4th Street Project, snow removal, the deer and cat population and property lines. Mr. Palmgren stated that he was Unofficial Minutes of the Regular Meeting February 12, 2019

not upset about a recently passed ordinance disallowing citizens to plow snow into the streets, but he felt that his property was being targeted unfairly. He is also having some issues with a neighbor's fence and has a survey showing property boundaries. Mr. Palmgren also discussed having a deer and cat issue making his dogs and other neighborhood dogs bark causing contact by the Upton Police Department for complaints. Mayor Beck explained that the Wyoming Game and Fish had advised the Town on the deer issue and that action had been taken to disallow the feeding of deer in town by ordinance. He also stated that an ordinance pertaining to dogs at large had been amended to include cats and that cats had been being trapped to alleviate that issue. He offered to address the snow removal and fence issues brought by Mr. Palmgren.

Attorney Hughes' office has been in contact with WYDOT regarding the annexation of Old Town into city limits and copied Clerk/Treasurer Millar on the email chain where the matter has not progressed at this time.

COUNCIL MEMBER STIRMEL MOVED, COUNCIL MEMBER JOE WATT SECONDED a motion to approve holding a budget amendment hearing in the following particulars:

Increase the General Fund Budget by \$19,384.30 by budgeting \$6,500.00 from Legislative Direct Distribution Funds in excess of what was originally budgeted for, \$2,884.30 from the Upton Volunteer Fire Department, and \$10,000 from the State of Wyoming Department of Workforce Services Safety Improvement Fund Grant. The monies will be used for increased bond amount coverage in the amount of \$2,000.00, for contract cleaning expenses not originally budgeted for in the amount of \$1,800.00, for unexpected office supply expenses in the amount of \$1,000.00, for legal advertising fees in excess of what was originally budgeted for in the amount of \$1,200.00, for dues and fees in excess of what was originally budgeted for in the amount of \$500.00, for matching funds for a State of Wyoming Workforce Services Safety Improvement Fund Grant in the amount of \$2,884.30 and grant funds in the amount of \$10,000 for the same grant.

This matter will be heard at approximately 7:15 p.m. during the regular meeting to be held at 7:00 p.m. on Tuesday, March 12, 2019 at City Hall at 725 2nd Street, Upton, Wyoming.

All ayes, MOTION CARRIED.

COUNCIL MEMBER STIRMEL MOVED, COUNCIL MEMBER JOE WATT SECONDED a motion to approve overnight camping for the Wyoming Amateur HAM Radio group on June 21, 22, & 23, 2019. All ayes, MOTION CARRIED.

COUNCIL MEMBER JOE WATT MOVED, COUNCIL MEMBER STIRMEL SECONDED a motion to approve Ordinance No. 1, Series 2019: An Ordinance Amending the Section 2.08.020, Upton Municipal Code, Updating Bond Amount Requirements for Any Persons with Custody of Town of Upton Funds. All ayes, MOTION CARRIED.

COUNCIL MEMBER JOE WATT MOVED, COUNCIL MEMBER STIRMEL SECONDED a motion to approve Resolution No. 1, Series 2019: Authorization to submit an application to SLIB for a Capital Construction Loan for Pearl Street matching funds in the amount of \$180,000.00. All ayes, MOTION CARRIED.

COUNCIL MEMBER STIRMEL MOVED, COUNCIL MEMBER JOE WATT SECONDED a motion to approve the Mayor's signature on the Workforce Services Grant Agreement in the amount of \$10,000.00 with a \$2,884.30 match from the Upton Volunteer Fire Department for the purchase of stair chairs. All ayes, MOTION CARRIED.

Kenny Rathbun gave a brief update on projects in the Town of Upton and progress on the Preliminary Engineering Report for the water a sewerage system related to a USDA Rural Development Search Grant.

COUNCIL MEMBER STIRMEL MOVED, COUNCIL MEMBER JOE WATT SECONDED a motion to take the Special Events and Unclaimed Property policies off the table.

COUNCIL MEMBER JOE WATT MOVED, COUNCIL MEMBER STIRMEL SECONDED a motion to approve new Accounts Payable, Special Events, and Unclaimed Property policies. All ayes, MOTION CARRIED.

Chief Bridge gave her report and updated the Council on grant opportunities for body and dash cameras, tasers and vehicles. Mayor Beck asked if there was an incidence where body or dash camera footage would have been helpful in cases and Chief Bridge said absolutely. Attorney Hughes said that he has found the footage helpful in cases for the City of Sundance. Mayor Beck asked that the opportunities be taken advantage of since funds may not always be available as with some of the state programs.

Chief Strong gave his report and noted that approximately \$1,500.00 of the \$2,884.30 matching funds for the Workforce Services grant would be coming from Orica as a donation to the fire department. The remainder of the funds were also from donations that the department had received.

Superintendent Lindstrom gave his report.

Clerk/Treasurer Millar gave her report and asked for the Council's support in pursuing a board position with the Wyoming Association of Clerks and Treasurer's. Mayor Beck and Council Members Stirmel and Joe Watt gave their support.

Attorney Hughes had nothing further to report.

Council Member Joe Watt asked if something could be put in the paper about removing garbage cans from the streets in a timely manner.

Given that Council Member Joe Watt recused himself due to a conflict of interest, COUNCIL MEMBER STIRMEL MOVED, MAYOR BECK SECONDED a motion to approve the Upton CoOp bill in the amount of \$2,205.80. All ayes, MOTION CARRIED.

There being no further business, COUNCIL MEMBER STIRMEL MOVED, COUNCIL MEMBER JOE WATT SECONDED a motion to adjourn. All ayes, MOTION CARRIED. The meeting adjourned at 8:14 p.m.

Travis Beck, Mayor

Attest Kelley Millar, Clerk-Treasurer