

**TOWN OF UPTON AGENDA**  
**FOR REGULAR COUNCIL MEETING**  
March 12, 2019

1. **CALL TO ORDER**-7:00 p.m., PLEDGE OF ALLEGIANCE
2. **APPROVAL OF:**
  - A. Minutes of the February 12, 2019 regular meeting as published
  - B. Claim from Upton CoOp (**Councilman J Watt recused**)
  - C. Claims for March to date
  - D. Claims paid in February (utility payments, payroll)
3. **PUBLIC REPORTS/COMMENTS**
  - A. SRO/EMT Committee-Follow Up
  - B. Other
4. **UNFINISHED BUSINESS**
  - A. Annexation-Old Town
  - B. Other
5. **NEW BUSINESS**
  - A. Denise Bradshaw WCHLS-Resolution for Emergency Management
  - B. RT Communications Presentation-Linda Weeks
  - C. Consideration of 3<sup>rd</sup> Street Project bids and recommendation
  - D. Bearlodge Engineering-Project Updates
  - E. Request a budget amendment hearing for approximately 7:15 p.m. on April 9, 2019 to amend the budget in the following particulars:
    - a. Increase the Water Fund Budget by \$15,000.00 and the Sewer Fund Budget by \$15,000.00 by budgeting \$30,000.00 from USDA Rural Development Search Grant funds awarded to the Town of Upton. The monies will be used for the development of a Preliminary Engineering Report for the Town of Upton water and sanitary sewer system.
  - F. @ approximately 7:15 p.m. Budget Amendment Hearing to amend the 2018-2019 Budget in the following particulars:
    - a. Increase the General Fund Budget by \$19,384.30 by budgeting \$6,500.00 from Legislative Direct Distribution Funds in excess of what was originally budgeted for, \$2,884.30 from the Upton Volunteer Fire Department, and \$10,000.00 from the State of Wyoming Department of Workforce Services Safety Improvement Fund Grant. The monies will be used for increased bond amount coverage in the amount of \$2,000.00, for contract cleaning expenses not originally budgeted for in the amount of \$1,800.00, for unexpected office supply expenses in the amount of \$1,000.00, for fees in excess of what was originally budgeted in the amount of \$1,200.00, for dues and fees in excess of what was originally budgeted in the amount of \$500.00, for matching funds for a State of Wyoming Workforce Services Safety Improvement Fund Grant in the amount of \$2,884.30, and grant funds in the amount of \$10,000.00 for the same grant.  
**(open hearing, call for comments or objections, close hearing, motion to approve budget amendment as stated or amended)**
  - G. @ approximately 7:30 p.m. Town of Upton Liquor License Hearing for renewal of:
    - a. James Parks dba Country Corner April 1, 2019 through March 31, 2020
    - b. Oddette Inc. dba Cowboy Bar April 1, 2019 through March 31, 2020

- c. Western Royalties Inc. dba Sunset Amigos April 1, 2019 through March 31, 2020  
**(open hearing, call for comments or objections to the renewals, close hearing, motion to approve renewals as presented)**
  - H. Golf Course Lease/Maintenance Agreement
  - I. WAMJPIC Board nominations
  - J. Summer WAM Convention Scholarships and Award Nominations
    - a. Sheridan June 12-14<sup>th</sup>
  - K. Policy Review/Adoption:
    - a. Seasonal Services “Snow Bird” Policy
    - b. Contract Labor Policy**(motion to approve each individually or all)**
  - L. Other
- 6. REPORTS**
- A. Chief of Police
  - B. Fire Chief
  - C. Superintendent
  - D. Clerk-Treasurer
  - E. City Attorney
  - F. Council
  - G. Mayor
- 7. ADJOURNMENT**