

Town of Upton  
Regular Town Council Meeting  
October 10, 2017

**THE REGULAR MEETING** of the Town Council of Upton, Wyoming was held at 7:00 p.m. on Tuesday, October 10, 2017 at the Upton Community Center located at 917 N HWY 116 in Upton, Wyoming.

Present: Mayor Travis Beck, Council Members Nathan Todd, Dennis Stirmel, Justin Norman, and David Watt who joined at 7:04 p.m.

Absent: None.

Mayor Beck called the meeting to order by leading the group in the Pledge of Allegiance.

COUNCIL MEMBER NORMAN MOVED, COUNCIL MEMBER STIRMEL SECONDED a motion to approve the August 15, 2017 special and September 12, 2017 meeting minutes as published. All ayes, MOTION CARRIED.

COUNCIL MEMBER STIRMEL MOVED, COUNCIL MEMBER NORMAN SECONDED a motion to approve the claims for September and October to date. All ayes, MOTION CARRIED.

**CLAIMS PAID:**

Meter Deposit Refunds (refund) \$19.75; ADI (property insurance) \$3,530.00, \$18,342.00; Alpha Communications (tower) \$50.00; AT&T (cells) \$380.48; B-4 (parts, supplies) \$542.91; Bearlodge Engineering (service) \$100.00; BHE (utility) \$7,465.86; Bighorn Hydraulics (parts) \$938.88; Black Mountain Software (maintenance fee) \$4,970.00; BCBS (benefit) \$14,261.59; C.W. Waste (contract) \$5,964.15; Cambria Supply (parts) \$45.28; Carrot Top Industries (parts) \$49.11; Chase (credit card) \$1,277.81; City of Newcastle (dispatch) \$3,372.00; Collins Communications (alarm monitor) \$28.00; Contractors Supply (parts) \$1,177.26; Dept. of Treasury (taxes) \$11,811.86; Dept. of Workforce Services (benefit) \$163.41, \$1,185.44, \$279.99; Energy Labs (testing) \$40.00; First State Bank (transfer) \$1,340.00; Honnen Equipment (parts) \$14.39; Hughes Law Office (service) \$607.10; Joe's Food Center (supplies) \$214.34; Municipal Code Corporation (code updates) \$958.37; Norman Engle (contract services) \$431.25; Northwest Pipe Fitting (parts) \$1,792.82; One Call (locates) \$13.50; Postmaster (postage) \$166.26; Powder River Heating & AC (service) \$332.50; PREC (utility) \$509.08; Raquel Merritt (contract services) \$150.00; RT Communications (phones) \$680.67; Rocky Mountain Print Solutions (checks) \$103.00; Servall (mats) \$85.96; Stine Electronics (parts) \$110.00; Top Office (service) \$51.00; Upton Co-Op (fuel, parts) \$9.99, \$2,904.95; Verizon (cell) \$45.22; Weston County Gazette (publishing) \$638.20; WYDOT (equipment) \$500.00; WY Network (website) \$50.00; WY Retirement (benefit) \$6,722.78, \$300.00.

The following invoices will be paid from grant funds when received: ARETE (park project) \$1,528.75; Michael's Construction (park project) \$67,579.20; Bearlodge Engineering (4<sup>th</sup> Street project) \$1,737.50, \$2,052.50, \$4,360.00, \$14,488.63.

**SALARIES:** \$30,280.12.

**CLAIMS DENIED:** NONE

Attorney Hughes delivered a lease agreement with some of the changes requested by the Senior Center Board to the Council. Council Member Todd asked if the "Accounting" section was necessary since there would be no money exchange. That section will be struck from the agreement. Attorney Hughes will add natural gas to the utilities to be paid by the Board in the agreement. Council Member Todd will speak with a Board member about insurance options and city services related to the lease agreement.

Jeannette Ray had delivered a letter regarding the plan for her property on the abatement list. Council Member Todd also told the Council that Chief Bridge would be taking over the enforcement of abated properties and following up with an emphasis on timeliness for the free landfill use.

COUNCIL MEMBER WATT MOVED, COUNCIL MEMBER STIRMEL SECONDED a motion to approved Change Order 003: Upton City Park Enhancement Project in the amount of \$310.00 for modifications for the utility hatch access panel. All ayes, MOTION CARRIED.

COUNCIL MEMBER TODD MOVED, COUNCIL MEMBER NORMAN SECONDED a motion to table Change Order 004: Upton City Park Enhancement Project in the amount of \$8,635.00 for sealing the masonry on the buildings. The bid from the onsite contractor was high, in the opinion of the Council, and Mayor Beck will contact a local contractor for an additional quote. All ayes, MOTION CARRIED.

COUNCIL MEMBER WATT MOVED, COUNCIL NORMAN SECONDED a motion to approve the design agreement with Bearlodge Engineering for the upcoming Pine Street Project. All ayes, MOTION CARRIED.

COUNCIL MEMBER WATT MOVED, COUNCIL MEMBER TODD SECONDED a motion to approve the advertising of bids for the sale of two fire engines. All ayes, MOTION CARRIED. Proceeds from the sale of the equipment will be directed to the Fire Department Reserve Account.

In recognition of extraordinary community service for the Town of Upton and surrounding area, Mayor Beck presented Richard “Richie” Hillman with a certificate of appreciation for his efforts in keeping the Town of Upton looking beautiful. The Weston County Gazette was also recognized for their new store front on 2<sup>nd</sup> Street and the value that keeping the town looking nice brings to all of the residents of Upton.

At approximately 7:30 p.m., Mayor Beck opened a budget hearing to amend the Town of Upton’s fiscal year 2017-2018 budget in the following particulars:

- a. Increase the Sewer Fund Budget by \$7,500.00 by budgeting \$7,500.00 from Sewer Fund Cash Reserves. The monies will be used to pay for an easement agreement in relation to Upton Sewer Pond Number Three.
- b. Increase the Sewer Fund Budget by \$30,000.00 by budgeting \$30,000.00 from Sewer Fund Cash Reserves. The monies will be used as the local match for the 4<sup>th</sup> Street Emergency Waterline Replacement sewer work.

Hearing no comments or objections, Mayor Beck Closed the hearing at 7:33 p.m.

COUNCIL MEMBER WATT MOVED, COUNCIL MEMBER STIRMEL SECONDED a motion to approve the above mentioned budget amendment. All ayes, MOTION CARRIED.

Chief Bridge had submitted her report prior to the meeting.

Chief Strong presented his report.

Superintendent Lindstrom updated the Council on progress in the Upton City Park. The old bathrooms were demolished today, the power hook up is being installed, and the sidewalks should be poured soon as well. Also, the 4<sup>th</sup> Street project is moving along and should be wrapping up soon. He let the Council know that at the SLIB meeting last week the Town of Upton was awarded a \$392,000.00 loan as the match monies for the Pine Street Project.

Council Member Todd asked Attorney Hughes for clarification on how Ordinance No. 4, Series 2017 affects the current Municipal and State Bond Schedules. After some discussion, Court Clerk McPeters said she fully understands the bond schedule and Council Member Todd will make sure the Police Department is following protocol as well.

Mayor Beck thank Superintendent Lindstrom for his excellent work at the state level to secure funding for projects for the Town of Upton.

There being no further business, COUNCIL MEMBER TODD MOVED, COUNCIL MEMBER STIRMEL SECONDED a motion to adjourn. All ayes, MOTION CARRIED. The meeting adjourned at 7:47 p.m.