

Town of Upton
Regular Town Council Meeting
June 12, 2018

THE REGULAR MEETING of the Town Council of Upton, Wyoming was held at 7:00 p.m. on Tuesday, June 12, 2018 at the Upton City Hall located at 725 2nd Street in Upton, Wyoming.

Present: Mayor Travis Beck, Council Members Nathan Todd, Justin Norman, Dennis Stirmel, and David Watt.

Mayor Beck called the meeting to order by leading the group in the Pledge of Allegiance.

COUNCIL MEMBER TODD MOVED, COUNCIL MEMBER STIRMEL SECONDED a motion to approve the May 8, 2018 meeting minutes as published. All ayes, **MOTION CARRIED.**

COUNCIL MEMBER STIRMEL MOVED, COUNCIL MEMBER NORMAN SECONDED a motion to approve the claims for May and June to date. All ayes, **MOTION CARRIED.**

CLAIMS PAID:

Meter Deposit Refunds (refund) \$59.00; Alpha Communications (fee) \$50.00; American Welding & Gas (supplies) \$75.58; AT&T (cells) \$430.12; B-4 (parts/supplies) \$296.24; BHE (utility) \$5,425.49, \$363.27; BCBS (benefit) \$14,261.59; Border States Electric (supplies) \$670.00; Chase Card Services (credit card) \$3,625.68; City of Newcastle (dispatch) \$1,686.00; Collins Communications (alarm monitor) \$28.00; Contractor's Supply (parts/supplies) \$459.52, \$1,162.30; CW Waste (contract) \$5,964.15; Dept. of Treasury (taxes) \$10,707.11; Dept. of Workforce Services (benefit) \$1,453.54; Eastern WY Equipment (parts) \$10.19; Energy Labs (testing) \$502.00; First State Bank (transfer) \$670.00; Howard White Construction, LLC (labor/materials) \$23,776.73; Hughes Law Office (service) \$1,940.40; Inland Truck Parts (parts) \$120.73; Joe's Food Center (supplies) \$39.98; Michael's Construction (retainage) \$20,000.00; Newcastle Extinguisher (inspections) \$323.79, \$453.79; Norco (supplies) \$394.68; Norman Engle (lease) \$350.00; One Call of WY (locates) \$22.50; Postmaster (postage) \$166.95; PRE Corp (utility) \$550.96, \$396.37; Raquel Hargrave (service) \$120.00; Record Supply (parts) \$6.76; RT Communications (phones) \$674.57; Servall (mats) \$118.52; Skaggs Companies (safety supplies) \$822.91; Stotz Equipment (key) \$27.12; Titan Machinery (parts) \$1,691.29; Top Office (service) \$51.00; Town of Upton (cash drawer base) \$60.00; Upton Co-Op (fuel/parts/supplies) \$3,467.48; Verizon (cell) \$45.27; WAMCAT Treasurer (dues) \$130.00; Weston County Gazette (publishing) \$521.50; Weston County Senior Services (Q4 contribution) \$3,000.00; Weston County Treasurer (fee) \$105.00; Wilder Graphics Design (plaques) \$155.61; WEC (service) \$1,985.00; WY Network (website) \$50.00; WY Retirement (benefit) \$7,026.71, \$315.00.

The following invoices will be paid from grant and/or loan funds when received: Bearlodge Engineering (Pine Street project) \$15,162.50; Timberline Services (Upper Pine Street Project) \$97,638.52 (+10,848.72 retainage to be held).

SALARIES: \$30,723.80.

CLAIMS DENIED: NONE.

Mr. Steve Hampton was present to discuss the status of the Upton Golf Association Board and their progress on the course. He stated that the Board had received grant money from the Recreation Board and from the Weston County Commissioners and that the course was playable at this time. Mr. Hampton had some questions about a power pole in the fairway on hole one. That will be discussed with Powder River Energy Corp and the Upton

Gun Club. Mayor Beck presented bids for the repairs of the two mowers taken to Casper last week. Council Member Todd asked if a maintenance schedule could be established.

COUNCIL MEMBER TODD MOVED, COUNCIL MEMBER STIRMEL SECONDED a motion to pay for repairs to mower “C” and to bring mower “B” back with no work done. All ayes, MOTION CARRIED.

Mayor Beck updated the Council on the Project Development & Administration Agreement for the rail car project stating that Atlas Coal and other companies are trying to get funding together. He will give further updates when more information is available. The item remained tabled.

COUNCIL MEMBER TODD MOVED, COUNCIL MEMBER NOMRAN SECONDED a motion to take Resolution No. 4, Series 2018 off the table for discussion. All ayes, MOTION CARRIED.

COUNCIL MEMBER STIRMEL MOVED, COUNCIL MEMBER NORMAN SECONDED a motion to approve Resolution No. 4, Series 2018-Utility Rates, Deposits and Fees 2018. All ayes, MOTION CARRIED. The resolution will be published in the Weston County Gazette and available at www.townofupton.com.

At 7:37 p.m. Mayor Beck opened the budget amendment hearing for public comment. There were no comments or objections. Mayor Beck closed the hearing at 7:38 p.m.

COUNCIL MEMBER STIRMEL MOVED, COUNCIL MEMBER NORMAN SECONDED a motion to approve an amendment to the budget in the following particulars:

Increase the General Fund Budget by \$10,000.00 by budgeting \$3,000.00 from General Fund Cash Reserves and \$7,000.00 from the Community Development Fund. The monies will be used for General Government Building Maintenance and Repair.

All ayes. MOTION CARRIED.

Mayor Beck noted that a letter from Ms. Jeannette Ray had been received for renewal of her appointment to the Weston County Travel Commission as an Upton representative. The Council asked that the opportunity be advertised and revisited at the July meeting.

COUNCIL MEMBER NORMAN MOVED, COUNCIL MEMBER STIRMEL SECONDED a motion to approve the second reading of Ordinance No. 3, Series 2018 entitled AN ORDINANCE AMENDING SECTION 6.04.120(B) OF TITLE 6 (ANIMALS) OF THE UPTON MUNICIPAL CODE AND PROVIDING FOR AN EFFECTIVE DATE. All ayes, MOTION CARRIED. The draft ordinance is available for viewing at www.townofupton.com.

COUNCIL MEMBER STIRMEL MOVED, COUNCIL MEMBER NORMAN SECONDED a motion to approve Ordinance No. 4, Series 2018 entitled ANNUAL APPROPRIATIONS ORDINANCE FOR THE FISCAL YEAR ENDING JUNE 30, 2019 on an emergency basis. All ayes, MOTION CARRIED. The ordinance will be published in the Weston County Gazette and available at www.townofupton.com.

COUNCIL MEMBER NORMAN MOVED, COUNCIL MEMBER STIRMEL SECONDED a motion to approve Ordinance No. 5, Series 2018 entitled AN ORDINANCE AMENDING CHAPTER 13.04 OF THE UPTON MUNICIPAL CODE WATER, SEWER AND GARBAGE SERVICE; PROVIDING FOR PENALTIES THEREFORE; AND PROVIDING FOR AN EFFECTIVE DATE. All ayes, MOTION CARRIED. The draft ordinance is available for viewing at www.townofupton.com.

COUNCIL MEMBER STIRMEL MOVED, COUNCIL MEMBER TODD SECONDED a motion to approve Change Order No. 002 from Timberline Services for the Upper Pine Street Project. The change order will add

two days to the project not add cost as the expense would be charged to the “force account”, customarily used for this type of project expense, in the amount of \$15,336.29. The Council discussed a traditional change order that would add the expense to the contract amount, and ultimately decided to leave it the way it was presented. All ayes, MOTION CARRIED.

Mr. Kenny Rathbun reviewed the remaining budget for the Upper Pine Street Project stating that additional work on Kellogg and Pearl Streets would fit into the allotted grant and loan funds. Additional work on Montana Avenue was also discussed but would be a lower priority and only completed if prior work resulted in left over funds.

Chief Bridge presented her report.

Chief Strong presented his report.

Superintendent Lindstrom presented his report. He asked the Council about forgoing “Clean Up Week” and instead allowing two free landfill loads of trash per year with a valid utility bill stub, limited to one standard sized pick up or one standard sized dump trailer per load. The free trips could be used during regular landfill hours any month during the year. He also advised that summer hours for the landfill would be changing Saturday, June 16th to open at 9:00 a.m. and close at 4:00 p.m. He then requested to remove the rock from the grounds at the Community Center and plant grass that would be easier to maintain; the rock would be moved to the park. The park bathrooms are set to open in the morning as the flooring is finished. The picnic tables should be delivered this week and will be assembled by the Honor Camp next week. Also, the cap stones on the bandshell have not been replaced at this time and remain an outstanding issue, as are hard copies of the manuals related to the project. A portion of the retainage amount is being held by the Town of Upton until these issues can be resolved. Superintendent Lindstrom will be appearing before the State Lands and Investment Board next week for the 3rd Street Project and is continuing to work on the Willow Street Project as well.

A Wyoming Game and Fish representative contacted Superintendent Lindstrom about testing the reservoir at the golf course for viability and the opportunity to stock the reservoir if possible. Testing will be done by the G & F and agreements will be in place prior to any further action.

Clerk-Treasurer Millar presented her report.

COUNCIL MEMBER STIRMEL MOVED, COUNCIL MEMBER NORMAN SECONDED a motion to approve the Mayor’s signature on the City and Town Dispatch Agreement with the City of Newcastle. The agreement remains the same as 2018 and Chief Bridge staying abreast of issues regarding dispatching services for future agreements and options. All ayes, MOTION CARRIED.

COUNCIL MEMBER NORMAN MOVED, COUNCIL MEMBER STIRMEL SECONDED a motion to approve Pinnacle Bank’s application to be a public funds depository. All ayes, MOTION CARRIED.

There being no further business, COUNCIL MEMBER TODD MOVED, COUNCIL MEMBER NORMAN SECONDED a motion to adjourn. All ayes, MOTION CARRIED. The meeting adjourned at 8:26 p.m.